

BOARD OF REVIEW

Wednesday, June 25, 2025

4:00 PM to ___ PM (must be in session a minimum of 2 hours)

Community Room of the Galesville Public Library

16787 South Main Street, Galesville, WI 54630

Agenda:

1. Call the meeting to order.
2. Roll Call.
3. Confirmation of appropriate BOR and Open Meetings notices.
4. Select a Chairperson for BOR.
5. Select a BOR Vice-Chairperson.
6. Verify that at least one BOR member has met the mandatory training requirements.
7. Receipt of the assessment roll by the clerk from the Assessor.
8. Receive the Assessment Roll and sworn statements from the Clerk.
9. Review the Assessment Roll and perform statutory duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors, and
 - c. Add omitted property.
10. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43).
11. Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll.
12. Allow taxpayers to examine assessment data.
13. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause (if there are any)
14. Review Notices of Intent to File Objection.
15. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
16. Consider/act on scheduling additional BOR Date(s).
17. Adjourn (to future date if necessary).

POSTED: June 20, 2025

Jennifer Hess, Clerk/Treasurer

NOTICES:

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jennifer Hess, City Clerk, at 608-582-2475.