

IT Committee Meeting

4:30 PM, June 19, 2025

City of Galesville

Meeting was called to order by Chair Jean Seely at 4:30 p.m.

Members Present: Dave Carlson, Rob Grover, Jean Seely

Also Present: **Mayor Tom Thatcher, Jennifer Hess**

Jean Seely certified that open meeting requirements had been met by properly posting of the agenda.

Dave Carlson motioned, Rob Grover seconded to: Approve the IT Committee minutes from September 18, 2024. Ayes-3, Nays-0 Motion carried.

The following actions were discussed, and action taken:

Firewall contract for well #5

Motion by Dave Carlson, seconded by Rob Grover: Renew the essentials firewall package for 3 years at \$1085 for well #5.

Ayes-3, Nays-0 Motion carried.

Ascent Municipality Tax & Pet Licensing Software contract with Transcendent Technologies, LLC.

Motion by Rob Grover, seconded by Dave Carlson: Approve the purchase Ascent Municipality Tax & Pet Licensing Software contract with Transcendent.

Ayes-3, Nays-0 Motion carried.

Remote attendance of meetings

Jean shared a draft ordinance for remote meeting attendance to get the conversation started. The committee discussed:

- The need for new hardware and software to be able to enable remote meeting attendance.
- Requirements for video conferencing software.
- How often a council member can be remote during a year. A year was defined as April to April.
- Small scale ways to start the remote meeting attendance.
- Potential ways we can handle closed sessions.

NO decisions were made. Subsequent meetings will be scheduled work through all the details.

Next Steps:

- Follow up with Todd to determine when the other well firewalls are coming due.
- Next meeting after First week of July/ first week of August to continue the discussion on Remote Attendance and anything else that needs to be discussed.
- Jean to investigate the cost of hardware & software that the city may need to purchase if remote attendance is allowed (such as video conferencing software, Owl, etc.).
- Jean to connect with the finance committee to determine where the money will come from for the software purchases that the committee approved.

Motion to adjourn at 4:28 by Dave Carlson; seconded by Rob Grover. Ayes-3, Nays-0 Motion carried.