



## CITY OF GALESVILLE

16773 South Main Street; P.O. Box 327  
Galesville, WI 54630  
608.582.2475 ♦ info@cityofgalesvillewi.gov

### Application for Signs on City Property (No cost)

Organization name: \_\_\_\_\_

Event: \_\_\_\_\_

**Circle one:** One Time Event    Recurring Event    Date(s): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contact Phone#: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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#### Check one

Note: Organization is responsible for putting up and removal of signs. Photo of the sign must be submitted with application.

Ravine Park:

Banners allowed with a size limit of 32 square feet per banner side. Maximum of 3 weeks before event.  
Banner must be removed within 48 hours of the end of the event:

Van Slyke Park:

Sign size limit 24" x 36" and limited to 1 sign per event. For a recurring event, a sign may be placed from the start date to the end date. For example, a recurring weekly/monthly event starts on June 1 and ends Sept 30, one sign may be placed during this time period in the Van Slyke park. A maximum of 2 signs total may be placed in this park.

City Square:

Size limit 24" x 36". Allowed only for an organization already reserving the City Square. Up to 2 signs may be placed in the City Square 48 hours in advance of event. Signs must be removed within 24 hours after the end of the event. This does not include the No Parking signs that are required to be put out by the organization to prevent cars being parked in the event area.

Other City Park:

Signs may be allowed subject to approval. Please describe the type and placement of sign in the park.

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Office Use Only:

Public Works: \_\_\_\_\_ City Office: \_\_\_\_\_ Police \_\_\_\_\_