

REQUEST FOR BIDS

City of Galesville Storm Drain Culvert Replacement Project

Date of Issue: June 4, 2025

Issued By: City of Galesville Public Works Department

1. Introduction and Purpose

The City of Galesville is soliciting bids from qualified contractors for the replacement of an existing storm drain culvert at **the intersection of Short Avenue and S 11th Street**. This project aims to improve stormwater management, ensure structural integrity, and mitigate potential flooding in the affected area. The successful bidder will be responsible for all aspects of the culvert replacement, including excavation, removal of existing materials, installation of new culvert piping, backfill, and surface restoration, in accordance with City of Galesville specifications and all applicable local, state, and federal regulations.

2. Project Scope

The scope of work for this project includes, but is not limited to, the following:

- **Site Preparation:** Mobilization, establishment of traffic control measures (if necessary), and protection of adjacent properties and utilities.
- **Excavation:** Careful excavation to expose the existing culvert, ensuring stability of the trench and surrounding soil. Including the removal of trees that can be left onsite in a designated area.
- **Culvert Removal:** Safe and proper removal and disposal of the existing storm drain culvert and any associated debris.
- **New Culvert Installation:**
 - Preparation of a stable bedding for the new culvert.
 - Installation of the specified new culvert pipe (material and diameter detailed below).
 - Proper joining and sealing of culvert sections.
 - Installation of headwalls/end sections as required.
- **Backfill and Compaction:** Placement and compaction of appropriate backfill material around and over the new culvert.
- **Surface Restoration:** Restoration of disturbed areas, including pavement, gravel, turf, or other surfaces, to pre-construction or better condition.
- **Erosion Control:** Implementation and maintenance of erosion control measures throughout the project duration.
- **Cleanup:** Demobilization and thorough cleanup of the work site.

3. Specifications

- **Culvert Material:** High-Density Polyethylene (HDPE) Pipe
- **Culvert Diameter:** "36-inch (900 mm)
- **Length:** Approximately 200 feet (Exact length to be verified on-site).
- **Bedding Material:** clean fill
- **Backfill Material:** clean fill
- **Restoration:** Ematting of sloped areas, seeding & mulching of flat areas
- **All work shall conform to the latest edition of the Wisconsin Department of Transportation (WisDOT) Standard Specifications for Highway and Structure Construction, and all applicable local ordinances.**

4. Bid Requirements

All bids must include the following:

- **Completed Bid Form:** Use the attached official bid form provided by the City of Galesville.
- **Lump Sum Price:** A single, all-inclusive lump sum price for the entire project as described in the scope of work and specifications.
- **Detailed Breakdown:** A breakdown of costs for major components (e.g., excavation, culvert material, installation, backfill, restoration).
- **Project Schedule:** A proposed timeline for completion of the project, including start and end dates.
- **Contractor Qualifications:**
 - Company name, address, contact person, phone number, and email.
 - Proof of valid business license and necessary certifications.
 - Proof of adequate insurance coverage (General Liability, Workers' Compensation, Auto Liability) meeting City requirements.
- **Statement of Compliance:** A statement confirming the bidder's ability to meet all specifications, terms, and conditions outlined in this Request for Bids.

5. Submission Deadline and Contact Information

- **Bid Submission Deadline: June 25, 2025, at 2:00 PM CDT**
- **Submission Location:** City Clerk's Office City of Galesville, 16773 S Main St, P.O. Box 327, Galesville, WI 54630
- **All bids must be submitted in a sealed envelope clearly marked "BID: Storm Drain Culvert Replacement Project".**
- **Questions:** All questions regarding this Request for Bids must be submitted in writing via email to **Todd Peterson, Public Works Director**, tcpeterson@cityofgalesvillewi.gov by **June 23, 2025, at 4:00 PM CDT**. Responses to all questions will be provided to all prospective bidders via addendum.

6. Disclaimer

The City of Galesville reserves the right to reject any and all bids, to waive any informalities or irregularities in the bidding process, and to accept the bid deemed most advantageous to the City.

The City reserves the right to negotiate with the selected bidder. The issuance of this Request for Bids does not obligate the City of Galesville to award a contract.

AGREEMENT

This agreement (the "Agreement") is entered into by and between the City of Galesville, Wisconsin (the "City"), P.O. Box 327, 16773 S Main Street, Galesville, WI 54630, and _____ (the "Contractor"), with an address of _____ doing business as

(Circle One):

An Individual A Partnership A Corporation
In the state of Wisconsin.

The City and the Contractor agree as follows:

1. Scope of Project. The Contractor shall complete all work for replacement of existing storm drain culvert at the intersection of Short Avenue and S 11th Street, Galesville, Wisconsin in accordance with the terms of the Bid Specifications attached hereto and incorporated into this Agreement by reference.
2. Contract Time. The Contractor agrees to complete the work no later than 30 days after the start date of the project.
3. Contract Price. In consideration of the satisfactory completion of the work in accordance with the contract documents, the City shall pay the Contractor a contract price in the amount of \$ _____. Any deviations from the Contract Price may only be made through a written change order ("Change Order") that is signed by the city.
4. Entire agreement. This agreement, including the Bid Specifications attached hereto, constitutes the entire agreement between the City and the Contractor.
5. Severability. In the event that any provision of the Agreement shall be held invalid or unenforceable by any court or competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
6. Amendment. This Agreement may not be amended, changed modified or altered without in each instance the prior written consent of the City.
7. Governing Law. This Agreement is prepared and entered into with the intention that the laws of the state of Wisconsin shall govern its construction.
8. Notice. Any notice required or permitted under this Agreement shall be deemed sufficiently given or served if sent by certified mail, return receipt requested, to the parties at the addresses set forth above, and either party may by like notice, at any time and from time to time designate a different address to which notices shall be sent. Notices given in accordance with these provisions shall be deemed received when mailed.
9. Waiver. No waiver of any default by the City shall be implied from any omission by the City to take any action on account of such default if such default persists or is repeated. No express waiver shall affect any default other than the default specified in the express waiver, and then only for the time and the extent therein stated. One or

more waivers of any covenant, term or condition of this Agreement by the City shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

10. Binding Effect. Each provision hereof shall extend to and shall, as the case might require, bind and inure to the benefit of the City and the Contractor and their respective successors and assigns.

This Agreement may not be assigned by the Contractor except upon written consent by the City.

Dated: _____

Dated: _____

City of Galesville

Contractor

By: _____

By: _____

Tom Thatcher

Contractor Authorized

Signature

Mayor

Name and Title Printed

