

# City Plan Commission Meeting Minutes

City of Galesville

Date of Meeting: 12/03/2024

Start: 6:00 PM

End: 6:40 PM

**Who Attended:** Bob Ristow, Jesse Swing, Dave Carlson, Renee Brenengen, Beth Sveen, Tom Thatcher

**Public Attendees:** Dan Terek, Justin Terek, Randy Larson

Roll Call was taken

Open Meeting laws were met

## **Purpose of the meeting:**

### 1) Removal of Election Signs.

Per ordinance 13.103(p) states Election signs are permitted in all districts: however, they shall be removed within two (2) weeks following election day. Discussion about the ordinance and how to handle residents with election signs still up. Also, discussion on what constitutes an election sign, guidance was provided by attorney. Motion by Jesse, Seconded by Bob, to cite any resident with an election sign still standing to have a citation issued. Ayes: 5 Nays: 1. Motion passed

### 2) Commercial Electrical Delegated Authority for Municipalities

Mr. Dan Terek addressed the committee on the high cost of electrical inspections for commercial buildings. Currently the only electrical inspector in West Central Wisconsin with a contract with the state of Wisconsin is General Electric Contractors (GEC) out of Portage, WI. By taking over the electrical inspections of commercial property through Delegated Municipal Authority the cost for the inspection will be significantly lower.

After discussion, a motion was made by Dave, seconded by Jesse, to pursue Delegated Municipal Authority by following the provisions of Wis Adm code SPS 316. Ayes: 6 Nays: 0 Motion passed

### 3) Current Comprehensive plan and update plans

Discussion of Galesville's Comprehensive plan is out of date and needs updating. This update will be done by a company who is able to take our existing Comprehensive Plan and determine how best to update it, with guidance from the Planning Commission. Dave will find an RFP form to solicit interested parties that are able to update the comprehensive plan. Motion by Jesse, seconded by Keith, to proceed with the next step to select a company to update the Comprehensive Plan through the use of an RFP. Ayes: 6 Nays: 0. Motion passed.

Motion by Dave, seconded by Renee to adjourn the meeting. Ayes – 6, Nays – 0 Motion carried

Meeting adjourned at 6:40 PM